



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
NEVADA STATE LIBRARY AND ARCHIVES**

**100 N. Stewart Street
Carson City, Nevada 89701
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**The Committee to Approve Schedules for the Retention
and Disposition of Official State Records**

Meeting Notice

DATE: Wednesday, June 10, 2015
TIME: 1:15 p.m.
LOCATION: Nevada State Library and Archives Building
Board Room
100 North Stewart Street
Carson City, Nevada 89701

Notice: The Committee to Approve Schedules for the Retention and Disposition of Official State Records may address items out of sequence. The Committee may combine two or more agenda items for consideration, and the Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Agenda

- 1. Call to Order, Welcome, Roll Call**
- 2. Public Comment**
Comment may be limited to 5 minutes at the discretion of the Chairman.
- FOR POSSIBLE ACTION 3. Review, correct, if necessary, and approve the minutes of the January 14, 2015 and March 11, 2015 meetings.**
- FOR POSSIBLE ACTION 4. Tourism and Cultural Affairs, Nevada Arts Council**
 - A. RDA 2002070: Arts in Public Places Grant Records
 - B. RDA 2003075: Folklife Database
 - C. RDA 2003067: Information Services Records
 - D. RDA 2003068: Nevada Humanities Committee Files
 - E. RDA 2003069: SOS! Grant Program Files
 - F. RDA 2003061: Artists' Services Program Files
 - G. RDA 2003062: Arts in Education (AIE) Program Files
 - H. RDA 2003063: Community Arts Development Files
 - I. RDA 2003064: Folklife Program Files
 - J. RDA 2003065: Governor's Arts Awards Program Files
 - K. RDA 2015009: Program Files
- FOR POSSIBLE ACTION 5. Governor's Office on Economic Development**
 - A. RDA 2015010: Emerging Small Business Certification Applications

FOR POSSIBLE ACTION

6. **Department of Agriculture, Animal Industry**
A. RDA 2015011: Livestock Assessment/Head Tax Program

FOR POSSIBLE ACTION

7. **General Records Retention and Disposition Schedule**
A. RDA 2015003: Calendars
B. RDA 2015013: Public Records Requests
C. RDA 2014189: Public Records Requests Log
D. RDA 2009048: Public Records Requests - Denied
E. RDA 2009047: Public Records Requests - Granted
F. RDA 2015012: Alcohol and Drug Testing Records – Negative Results

8. **Department of Administration, Archives and Records**
A. RDA 1992429: Unscheduled Official State Records
B. RDA 1992432: Non-State Government Records

FOR POSSIBLE ACTION

9. **Nevada Department of Transportation Update**
10. **Discuss future agenda items**
Department of Education
Department of Corrections
Department of Health and Human Services: Marijuana Health Registry
Peace Officers' Standards and Training (POST)
General Schedule: Law Enforcement: Portable Recordings
Army National Guard
Office of the Controller

11. **Legislative Update**

12. **Public Comment**
Comment may be limited to 5 minutes at the discretion of the Chairman.

FOR POSSIBLE ACTION

13. **Confirm time of next meeting**
Next meeting scheduled for July 8, 2015 at 1:15pm
14. **Adjourn**

General Information

Members of the public who are disabled or who may require special accommodations at the meeting are requested to notify Sara Martel in writing at the Records Management Program 100 N. Stewart Street, Carson City, NV 89701 or by calling (775) 684-3422 or by email smartel@admin.nv.gov prior to the meeting date.

A complete copy of the information submitted to the Committee for this "Agenda and Meeting Notice" is available by contacting the Records Management Program at (775) 684-3411. This agenda, the Committee Packet and all other supplemental material made available to each Committee member will also be made available to the public on the website of the Department of Administration, Nevada State Library and Archive prior to the meeting date and may be found at: www.nsla.nv.gov (under Records Management, State Records Committee).

The material is also available by contacting Sara Martel at smartel@admin.nv.gov

This agenda has been posted at the following locations:

The Nevada State Library and Archives
100 North Stewart Street
Carson City, NV 89701

The Nevada Legislature
401 S. Carson St.
Carson City, NV 89701

Washoe County Library
301 South Center Street
Reno, NV 89505

The Las Vegas/Clark County Library District
1401 E. Flamingo Road
Las Vegas, NV 89119

NSLA website: www.nsla.nv.gov

As required by [NRS 232.175](#):

<https://notice.nv.gov/> Under the Department of Administration, State Records Committee.